



**Pear Valley Vineyard Event Agreement and Rules**

This agreement constitutes a contract between Pear Valley Vineyards, Inc. (Pear Valley) and

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Responsible Party:

Name: \_\_\_\_\_

Bride and Groom, full names: \_\_\_\_\_

Responsible Party mailing address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Email address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Date of Event(s): \_\_\_\_\_

Time of Event (ceremony not to start before 4:30): \_\_\_\_\_

Number of Guests: \_\_\_\_\_

Credit Card number: \_\_\_\_\_ expiration date: \_\_\_\_\_

\*\*My signature on this contract allows Pear Valley Vineyards to charge any pending charges on the above credit card number.

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Venue Fee 4-10pm \$7000 \_\_\_\_ initial acceptance (\$8500 for Holiday Weekends)

The above Responsible Party agrees to meet all the deposit and payment schedules as listed in the Agreement and adhere to all the terms and conditions listed by Pear Valley Wedding Guidelines. The Responsible Party is liable for any misuse and/or damage to or failure to clean Pear Valley property by the Responsible Party and/or their guests during the rental period. Initial \_\_\_\_

**Coordinator:** Pear Valley requires all events to have a coordinator on site the day of the event. An event timeline must be submitted to Pear Valley at least 1 month prior to the event. Initial \_\_\_\_

Name of Coordinator: \_\_\_\_\_ Email address: \_\_\_\_\_

**Site Fee:** The site fee is \$7000 (\$8500 Holiday Weekends). This site fee includes one hour for a rehearsal. The rehearsal must occur between 12 pm and 5 pm the day prior to the wedding. Initial: \_\_\_\_\_

**Deposit:** A non-refundable booking fee of \$1000 is required to book the date of the event. This fee will apply to the overall payment. The final balance is due 1 month prior to the day of the event and is non-refundable. In the unfortunate event that your wedding/event is cancelled, please contact Pear Valley as soon as possible. Initial: \_\_\_\_\_

**Security Deposit:** A security deposit of \$1000 is due 30 days prior to the event. The security deposit is fully refundable if the buildings and grounds are left just as they were before the event, to the satisfaction of Pear Valley. Pear Valley reserves the right to charge for any damages, inappropriate behavior, hard alcohol brought on property, or additional cleaning required. An active credit card authorization for this amount must be kept on file. Initial: \_\_\_\_\_

**Insurance:** The lessee must provide a Certificate of Insurance providing evidence of \$1,000,000 General Liability insurance for the event. The certificate shall name Pear Valley Vineyard, Inc. as an additional insured. The certificate must be on file 30 days prior to the event. Initial: \_\_\_\_\_

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**Disclaimer:** Pear Valley is not responsible for injuries, damages or losses that may occur during the event. Initial: \_\_\_\_\_

**Facility:** The site fee covers the time from 4:00-10:00PM the day of the event unless prior arrangements have been made with Pear Valley. **The ceremony may not begin before 4:30 to allow transition in the tasting room. Guests may not be in the tasting room until 4:15.** Break-down/Clean-up must be completed immediately following the event and not to exceed 1 hour. All areas must be returned to pre-wedding state by end of evening. No Alcoholic beverages will be served after 9:30 pm. A curfew of 10:00pm is strictly enforced for music. All guests must exit the premises by 10:30 pm. Initial: \_\_\_\_\_

**Setup and Breakdown:** All decorations must be approved in advance with Pear Valley. Access to the Event Room and patio is permitted only after 2:30 pm. No access to tasting room until close at 4 pm. **It is the responsibility of the Lessee to arrange the setup, breakdown and cleanup of the event.** In most cases, your caterer will handle this for you, including setup and breakdown of tables and chairs, set up and removal of all decorations and removal of trash. A trash bin will be provided for you. Initial: \_\_\_\_\_

**Vendor Contracting:** The lessee will be responsible for the hiring of all vendors for the event. Pear Valley requires a “full service” licensed caterer. The caterer will be required to sign a catering contract with Pear Valley. A list of approved caterers will be provided. Initial: \_\_\_\_\_

All vendors working the event must be licensed and provide proof of insurance. Pear Valley requires a licensed professional to operate and / or perform any music played at Pear Valley. Initial \_\_\_\_\_

**Wine and Beer Service:** All wine must be purchased through Pear Valley. You may have beer at your event, but the Lessee is responsible for purchasing the beer. In addition, all clean-up of bottles and cans must be done by the Lessee. No hard liquor is allowed on the premises. Champagne is allowed only if the catering staff opens and serves. Pear Valley will provide two staff members to handle wine bar service; tableside service must be handled by your caterer. No one under the age of 21 will be permitted to consume any alcoholic beverages of any kind. Pear Valley and its employees reserve the right to I.D. anyone and refuse service to anyone they feel is intoxicated. Any beverage not authorized will be confiscated and a penalty assessed.. Initial: \_\_\_\_\_

**Restrooms:** Pear Valley has 4 restrooms available. Preceding the event our staff will ensure that the restrooms have been cleaned and are stocked with toilet paper, paper towels and soap. During the event staff will maintain the cleanliness of the restrooms. Pear Valley will not be held liable for clogged toilets or other plumbing issues that occur

over the course of the event. A \$500.00 cleaning fee will be billed for any vomit that occurs during the course of your event. Initial\_\_\_\_\_

**Security and Parking:** Pear Valley provides security for weddings to ensure safety and preservation of property. It is the responsibility of the wedding party to ensure that parking is managed and all vehicles are in appropriate places. No vehicles may park at the tasting room prior to tasting room closing at 4 pm. Initial:\_\_\_\_\_

**Rental Items:** The rental company will be contacted separately by Responsible Party or Coordinator. Responsible party or Coordinator will assist in the coordination, receipt and pickup of rental items. Pear Valley is not responsible for any lost or damaged items during the event. Initial\_\_\_\_\_

**Smoking:** Smoking is allowed *only* outside on the east side of the gazebo near the cigarette disposal receptacle. All smoking waste must be contained within the receptacle. Initial\_\_\_\_\_

**Pets:** No pets are allowed at Pear Valley. Initial\_\_\_\_\_

**Golf Cart:** Lessee is responsible for operation of the golf cart. Only licensed, responsible drivers shall drive the golf cart. It is not the duty of Pear Valley to manage the cart, but use of the cart will be denied if there is any sign of horseplay or dangerous behavior. Initial\_\_\_\_\_

**Decorations and thrown items:** Pear Valley must approve decorations or displays that will be used and how they will be set up. We require that all items are safe and will not damage the structures or surfaces of the property. Any thrown items must be biodegradable, safe for animals and humans and completely cleaned up. Initial\_\_\_\_\_

**Children:** Children are allowed on property but they must be under parent or guardian supervision at all times. Children may not be left unattended at any time on the property. Pear Valley reserves the right to take necessary action if a child or if children are endangering themselves or property. Initial\_\_\_\_\_

**Pear Valley Responsibilities:** Pear Valley will have one of the two servers as on-site manager to oversee the event, ensure safety and cleanliness, enforce policies and as a property resource.

The Responsible Party agrees to indemnify and hold harmless Pear Valley Vineyard, Inc. from all losses, liabilities, damages, costs or expenses (including but not limited to reasonable attorneys' fees and other litigation costs and expenses) incurred by Pear Valley as a result of any claims or suits that claimants may bring against Pear Valley to recover any losses, liabilities, costs, damages, or expenses which arise during or as a result of the Responsible Party's event regardless of whether or not caused in whole or in part by the negligence or other fault of Pear Valley.

I have carefully read and do understand the Event Agreement and Rules including the Hold Harmless and Indemnification portion. Any additions, deletions or revisions must be made in writing and approved by both parties. This Agreement and Rules document intends to reserve the event date and space for the Responsible Party.

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Responsible Party Print Name: \_\_\_\_\_

Responsible Party Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Pear Valley Representative Print Name: \_\_\_\_\_

Signature \_\_\_\_\_ Date: \_\_\_\_\_